

Guidelines for Contributors

PROFILE

Issues in Teachers' Professional Development

This journal, led by the PROFILE research group at Universidad Nacional de Colombia, is a publication for teachers of English interested in increasing their professional expertise. Starting from the assumption that our professional knowledge is enriched by different members of our academic community, this journal is mainly concerned with promoting the publication of articles written by teacher researchers.

Our Purpose

The PROFILE Journal is published twice a year. It is mainly interested in sharing the results of classroom research projects undertaken by primary and secondary school teachers as well as adult teachers while taking part in the Professional Development Programmes carried out by the Foreign Languages Department at Universidad Nacional de Colombia. It also includes articles written by teacher educators and guest teachers willing to disseminate innovations and research findings.

Submitting an Article

To be considered for publication, you should send three print copies of your manuscript and a magnetic copy. Articles should be sent or brought directly to the journal editor.

The manuscript should be saved as a Word document, double-spaced, Times Roman 12, and have margins of at least three centimetres. Do not write your name or biodata in the article. Manuscripts

should contain an abstract of no more than 120 words and should include key words. The title, abstract and the key words should be both in Spanish and English. Likewise, the complete bibliographic information for each citation must be included in the list of references, following the American Psychological Association (APA) style, 5th Edition (see some samples of references afterwards).

The length of your article will depend on the topic. Nonetheless, papers cannot exceed 25 pages or 8000 words, including the abstract, key words, footnotes, references, and appendixes. All graphics in the article should be in black and white. Please avoid the use of colour.

One of the requirements for the publication of articles about teaching or research experiences in which subjects have participated is to have a consent form signed by them in order to authorize the use of the information in the publication. If your article contains information provided by participants, please obtain consent forms and send the protocol used to get them to the editor, together with your manuscript.

Please send the article and the consent form(s) –if applicable– together with a letter to the editor specifying the following: title of the article, the author(s) name(s), institution, address, a short biographical statement (biodata) of no more than 50 words per author, and the date or period of time when the document was written. Additionally, you should include a statement indicating that your article has not been submitted to another publication and that it has not been published elsewhere.

Manuscripts and letters to the editor should be sent to:

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References

The following samples were retrieved on September 18, 2008 from Long Island University: C.W. Post Campus Web site: <http://www.liu.edu/cwis/cwp/library/workshop/citapa.htm>

Journal Article where the page numbering continues from issue to issue

Dubeck, L. (1990). Science fiction aids science teaching. *Physics Teacher*, 28, 316-318.

Journal or Magazine Article that starts each issue with page one (for magazine articles, include the month and day - see below)

Wilcox, R. V. (1991). Shifting roles and synthetic women in Star trek: The next generation. *Studies in Popular Culture*, 13(2), 53-65.

Magazine or Journal Article from a Database (for journal articles, do not include the month - see above):

Mershon, D. H. (1998, November/December). Star trek on the brain: Alien minds, human minds. *American Scientist*, 86(6), 585. Retrieved July 29, 1999, from Expanded Academic ASAP database.

Newspaper Article

Di Rado, A. (1995, March 15). Trekking through college: Classes explore modern society using the world of Star trek. *Los Angeles Times*, p. A3.

Book

Okuda, M., & Okuda, D. (1993). *Star trek chronology: The history of the future*. New York: Pocket Books.

Book Article or Chapter

James, N. E. (1988). Two sides of paradise: The Eden myth according to Kirk and Spock. In D. Palumbo (Ed.), *Spectrum of the fantastic* (pp. 219-223). Westport, CT: Greenwood.

Encyclopedia Article

Sturgeon, T. (1995). Science fiction. In *The encyclopedia Americana* (Vol. 24, pp. 390-392). Danbury, CT: Grolier.

ERIC Document

Fuss-Reineck, M. (1993). *Sibling communication in Star trek: The next generation: Conflicts between brothers*. Miami, FL: Annual Meeting of the Speech Communication Association. (ERIC Document Reproduction Service No. ED 364932)

Website

Lynch, T. (1996). *DS9 trials and tribble-ations review*. Retrieved October 8, 1997, from Psi Phi: Bradley's Science Fiction Club Web site: <http://www.bradley.edu/campusorg/psiphi/DS9/ep/503r.html>

Publication

If your article is accepted, after having been read by members of the Editorial Committee and the Advisory Board, you

should be ready to revise it if necessary. If major changes are required by the evaluators or the editor, either the article will be returned to you for amending or the edited version will be sent to you for approval.

Authors should expect approximately four months until notification of decision from the editor. Upon publication, authors will receive two complimentary copies of the issue in which their articles appear.

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Next Issue

Deadline for contributions for the next edition: **November 20, 2008.**